

SACRAMENTO METROPOLITAN



AIR QUALITY
MANAGEMENT DISTRICT



EXECUTIVE DIRECTOR / AIR POLLUTION CONTROL OFFICER

Recruitment Services Provided by Ralph Andersen & Associates



A Unique Opportunity

After providing leadership to the organization for more than a dozen years, current Sacramento Metropolitan Air Quality Management District Air Pollution Control Officer & Executive Director, Larry Greene, is retiring. Mr. Greene's retirement creates a unique opportunity to lead one of California's premier Air Quality Management Districts.

The Community

Sacramento's history began in 1839 when John Sutter settled at the confluence of the American and Sacramento Rivers. In 1848, Gold was discovered just 30 miles east of Sacramento. The rest is history. The discovery of gold led to the largest human migration in history. California became a state in 1850 and Sacramento its capital four years later. The area remains one of the fastest growing regions in the country. Sacramento County has a population of 1.5 million, with 491,000 residing within the Sacramento city limits. There are six other incorporated cities, Citrus Heights, Folsom, Rancho Cordova, Elk Grove, Isleton, and Galt. Approximately 583,000 Sacramento County residents live within the unincorporated areas of the county. A significant portion of this area is devoted to rural farms and agriculture.

Many factors contribute to the economic success of the region. A principal reason that Sacramento has retained its attractiveness is that it offers some of the lowest housing prices of major cities in the state. Many new residents have relocated from the San Francisco Bay Area and Southern California to take advantage of Sacramento's employment opportunities, low housing prices, reasonable cost of living, and competitive salaries. The current median home price in the area is just over \$300,000.

In addition, the Sacramento region also offers amenities that are attractive to those with an active lifestyle. The Sierra Nevada Mountains, Lake Tahoe, Napa Valley, and the Bay Area are just a short drive from Sacramento and offer an unlimited range of recreational opportunities. Educational opportunities are plentiful, with the Sacramento region being home to California State University, Sacramento; University of California, Davis; Sacramento City College and other community and four-year college programs.

Sacramento is home to the Sacramento Kings NBA basketball team, which plays in the stunning new Golden 1 Center – the first indoor venue in the world to be certified as LEED Platinum, the annual world class Sacramento Music Festival, the Pacific Coast League Sacramento River Cats baseball team, and the Sacramento Republic FC professional soccer team. There are many other recreational, entertainment, and cultural activities in the region including the American River Bike Trail, the Crocker Art Museum, Convention Center, and the California State Railroad Museum. In addition to the many recreational activities locally, the region is adjacent to world class winter skiing in the Sierra Nevada as well as many ocean-related activities along the Pacific Ocean coast of California.



The Position

Reporting to the Board of Directors, the Air Pollution Control Officer, also referred to as the Executive Director, is responsible for carrying out Board policies and directives. These include, but are not limited to:

- Planning, organizing, coordinating, directing, and evaluating District activities;
- Oversight and supervision of permit systems for issuance and renewal of all Authorities to Construct and Permits to Operate to be issued within the District as provided in the California Health and Safety Code;
- Enforcement of all District Rules and Regulations within the District including the collection of fines and approval of mutual settlements;
- Liaison activities between the District and the United States Environmental Protection Agency and the California Air Resources Board relating to the implementation of the District's air pollution control activities;



- Coordinating and conducting federal and state legislative advocacy matters concerning air quality in the District; and
- Managing all District financial, human resources, and labor relations matters.

The Air Pollution Control Officer has five direct reports: Division Managers over Administrative Services Division; Program Coordination; Communications, Land Use and Mobile Sources (COLUMS); and Stationary Sources; along with an Assistant to the Air Pollution Control Officer.

Current Issues and Priorities

Current issues and priorities for the Air Pollution Control Officer will include:

- Federal Standards – Attaining the 1997 and 2008 Federal Ozone Standards, preparing a plan to attain the 2015 Federal Ozone Standard, and maintaining other federal standards applicable to Sacramento.
- Business and Equity Community Relations – Communicating with the business and equity communities in order to continue air quality improvements while being able to maintain a healthy business economy and reduce air quality impacts in low income communities in Sacramento.
- Climate Initiatives – Implementing and supporting federal, state and local climate initiatives in a way that supports continued air quality improvements and gains co-benefits for both programs.
- Fiscal Prudence – Maintaining a fiscally prudent and viable District budget while leveraging funding from outside sources to support District initiatives and programs.
- Succession Planning – Identifying and developing internal staff with the potential to fill key leadership positions in the District.
- Technology Enhancements – Supporting full implementation of several enterprise applications including Financial and Line of Business solutions, to increase the technological capabilities of the District and improve efficiency, accuracy, and customer service.



The Ideal Candidate

The ideal candidate will be an experienced air quality executive, or high-level assistant with significant fiscal and staff management abilities, and an extensive knowledge of air quality issues, regulations, and programs. This energetic and team-oriented leader will bring innovative ideas; effective communication, interpersonal, and public relations skills; and a dedication to improving air quality.

Experience and Education

At least five years of increasingly responsible experience in air quality management. A Bachelor's degree in business, public administration, engineering, environmental science, or related field is expected; a Master's degree is desirable.

Competencies and Personal Characteristics

In addition to the qualities described above, the ideal candidate is:

- An inspiring, visionary leader who can champion the air quality cause;
- An effective and articulate communicator;
- Knowledgeable in federal and California air quality and regulatory issues;
- Knowledgeable in federal and California climate mitigation and adaptation programs and regulations;
- An individual with unquestionable integrity and honesty;
- Politically astute;
- Well-versed in the connection between clean air and public health;
- Sensitive to economic impacts of air quality improvements on area businesses; able to develop mutually beneficial solutions;
- Able to effectively listen to and communicate with equity and low income communities;
- Resourceful; able to deal effectively with key contacts in local, state and federal agencies;
- Persistent; not easily deterred in attaining the District's goals;
- An effective listener; open to listening to differing opinions;

This executive level position requires strong collaboration on a local and regional basis with partner agencies and other local entities.

Additionally, this position has provided strong leadership on a statewide and national basis in both Sacramento and Washington, D.C. The annual "Cap-to-Cap" trip to Washington, D.C. is representative of this type of activity.



- Energetic and proactive;
- A team builder; committed to developing staff to their fullest potential;
- A consensus builder who values collaboration;
- Accessible and responsive to customers/public, the Board and employees;
- Skilled in budgeting and financial management;
- Calm under pressure and possesses a good sense of humor; and
- Creative, bringing new ideas with an openness to those brought by others.

Compensation and Benefits

The salary for the position is open and negotiable depending on the qualifications of the selected candidate. The District offers an attractive benefits package, including:

- **Retirement** – California Public Employees Retirement System (PERS) 2%@55 plan for existing PERS members and 2%@62 for new members.
- **Paid Time Off** – Holidays, vacation, sick, and administrative leave annually.
- **Medical, Dental, Vision Insurance** – District provides a health benefit allowance that may be applied to medical, dental, and vision insurance, and other cafeteria plan options.
- **Long-Term Disability Insurance** – District pays 100% of premium for long-term basic coverage.

- **Life Insurance** – District pays 100% of premium for \$50,000 coverage on employee.
- **Employee Assistance Program** – District pays 100% of employee coverage premium.
- **Additional Benefits** – Auto allowance; monthly expense allowance.

Application Process and Recruitment Schedule

To be considered for the position, please submit a resume with cover letter and current salary to apply@ralphandersen.com. Interested individuals are asked to submit by **March 31, 2017**. This is a confidential recruitment; references will not be contacted until mutual interest has been established. Confidential inquiries welcomed to Heather Renschler, Ralph Andersen & Associates at (916) 630-4900.

Resumes will be screened in relation to the criteria outlined in this brochure. Highly qualified candidates with relevant qualifications will be presented to the Search Committee, a five-member sub-set of the Board of Directors, for further evaluation. It is anticipated that preliminary interviews and final interviews are tentatively scheduled to be held in mid-late April and/or early May. A post-offer physical exam is required.



*The Sacramento Metropolitan Air Quality Management District
is an Equal Opportunity Employer.*

www.AirQuality.org

The District

The Sacramento Metropolitan Air Quality Management District (District) works cooperatively to coordinate the efforts of local, state and federal government agencies, the business and public health communities, non-profit organizations, and residents to achieve and maintain healthy air quality for Sacramento. This vision recognizes the District alone cannot achieve clean air for Sacramento, but combined with its regulatory role and its lead role in development of innovative programs with community and business involvement, the District can encourage the cooperative inter-agency and public effort necessary to improve air quality.

The District's origins go back to the 1960s when the County of Sacramento Health Department began monitoring air quality. Over the next 20 years the county expanded air quality programs and the organization evolved to county department status. In 1996, recognizing the regional aspects of air quality improvement, the Sacramento County and Sacramento's incorporated cities established the District as an independent special district.

The District's Governing Board is comprised of 14 members, including all five Sacramento County Supervisors, four members of the Sacramento City Council, one member from each of the cities of Citrus Heights, Elk Grove, Folsom, and Rancho Cordova, and one member representing the cities of Galt and Isleton. The Board appoints the Air Pollution Control Officer and the District Counsel. The Air Pollution Control Officer leads the District's work force of nearly 100 employees and is responsible for the District's approved \$49.4 million FY2016/17 budget.

The Air Pollution Control Officer and the District Counsel compose the Executive Office of the District. The District is organized into four operating divisions:

- The Administrative Services Division provides fiscal and administrative oversight of District programs including accounting, budgeting, contracts, human resource management, information systems, and property management.
- The Communications, Land Use and Mobile Source Division develops and implements market-based

innovative programs to reduce emissions associated with both on- and off-road mobile sources. The Division also implements Transportation Demand Management and Indirect Source Programs, Technology Programs, and Marketing efforts that endeavor to reduce growth-related emissions from land use projects.

- The Stationary Source Division processes permits, determines whether the conditions of those permits have been met, and ensures compliance with District rules and regulations. The Division operates a Permitting section that includes Title V and air toxics; and a Field Operations section that covers enforcement, compliance and asbestos related issues, and offers compliance assistance to business sources.
- The Program Coordination Division coordinates the District's planning efforts, including support services critical to those plans, and the development of rules and regulations in consultation with the Stationary Source and Mobile Source Divisions. This Division also performs activities related to emissions inventory, air monitoring, and emission reduction credit bank.

The District provides and emphasizes several innovative, community-based programs to address key issues that affect the air quality in Sacramento. They include:

- Spare The Air – A hallmark program providing residents with resources they can use to protect their health during the summer smog season. The program encourages residents to reduce driving on high ozone days and to be aware of daily ozone levels so that health effects are minimized.
- Check Before You Burn – A key district initiative to set voluntary and mandatory no-burn days for wood burning devices on days when Sacramento County is projected to exceed federal particulate matter 2.5 standards.
- Heavy-Duty Vehicle Incentive Program – An innovative program where the District provides funds from a range of sources to help defray the cost of lower emission technologies for diesel engines.
- Cap and Trade Initiatives – An emerging set of programs implemented by the District and funded through California's Cap and Trade program.



Learn More About The Sacramento Metropolitan Air Quality Management District

Vision

Clean air for all

Mission

Achieve state and federal clean air goals

Core Values

Integrity

Teamwork

Leadership

Innovation

Strategic Goals

- Maximize program effectiveness while balancing environmental and economic considerations
- Provide regional leadership in protecting public health and the environment
- Integrate air quality consideration into transportation and land use decision-making
- Develop and enhance diverse partnerships
- Recruit , develop, and retain excellent staff
- Influence, develop and implement innovative programs, and promote sustainability throughout the region
- Increase the public's role and responsibility in improving air quality
- Ensure fiscal responsibility and viability



The Governing Board is comprised of members representing the following agencies: Sacramento County and the cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova, and Sacramento.

Partner Organizations

The District has numerous regional, state, and federal partnerships that assist the District in achieving its mission. Continuing collaborations and leveraging these partnerships are important responsibilities of the Air Pollution Control Officer. A few notable partners are shown below.

