



Butte County

• CALIFORNIA •

**INVITES YOUR
INTEREST FOR
THE POSITION OF**

**Chief
Administrative
Officer**

Salary \$224,074-\$245,279 annually

Position Closing Date: July 7, 2017

Butte County

After 7 years of leading Butte County, the Chief Administrative Officer, has planned his retirement for late October making this an exceptional career opportunity for a new executive leader.

Butte County is situated on the east side of Northern California's Sacramento Valley and covers 1,640 square miles between the Sacramento River to the west and the Sierra Nevada Mountains to the east. This "Land of Natural Wealth and Beauty" was founded on February 18, 1850, and is one of California's original counties. Butte County's name is derived from the Marysville or Sutter Buttes mountain range, which was within the boundaries of the county when it was created. Butte County is home to a growing population of more than 224,000 people who live in the incorporated cities of Biggs, Chico, Gridley, Oroville (the county seat), and the Town of Paradise. The county offers an ideal economic atmosphere, a highly educated labor force, and a lower than average cost of living.

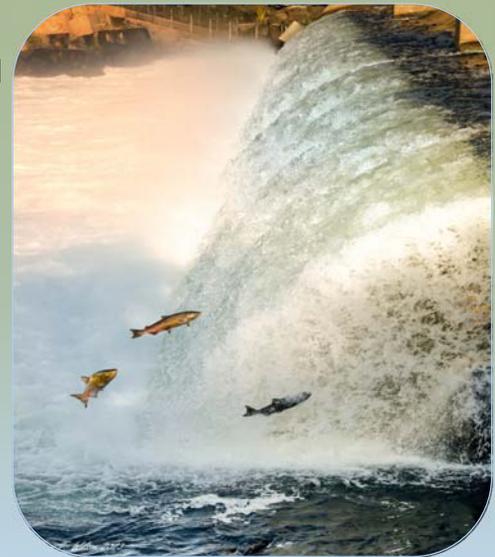


Butte County is home to the well-known California State University, Chico campus. With nearly 17,000 students, the University offers over 129 degrees. In addition, Butte County has a leading edge community college, Butte College, which offers a variety of programs customized to meet the demands of individual businesses.

Although Agriculture is a key industry of the County, employers in Butte County make a wide range of products: electrical components, food products, photo processing, medical equipment, laser equipment, reloading equipment, aircraft components, and software.

Music, dance, theater, art galleries, museums, and historical homes are all part of the daily cultural life of Butte County residents. Visits from touring artists complement a full season of multidisciplinary, professional-caliber local performances.

Butte County offers a wide variety of outdoor activities in scenic surroundings. Bidwell Park, Feather Falls and Lake Oroville are just a few locales offering ample opportunities to enjoy golfing, hiking, biking, fishing, hunting, boating, rafting, and horseback riding. Professional baseball and soccer teams add excitement to the summer nights.



BUDGET SUMMARY

The fiscal year 2017-18 budget is approximately \$528.5 million with \$99.5 million in discretionary revenue. Over the years the Board of Supervisors has consistently made responsible financial decisions to ensure the financial stability of the County. New and evolving challenges over the next several years will require careful planning and difficult decisions to address costs that are anticipated to increase faster than the revenues that support them.

ISSUES/CHALLENGES/OPPORTUNITIES

The County is home to the Oroville Dam which is operated by the Department of Water Resources. Continued efforts addressing the reconstruction of the Oroville Dam Spillway and its impacts on the County are required. Related to those discussions and negotiations with the Department of Water Resources and water contractors, are the long term issues and costs associated with housing the dam in Butte County.

Future long term budget issues associated with rising CalPERS costs, expenses outpacing revenue, and the State transferring costs to the local government will require attention and a strategic approach. Additionally in order to contain costs , a long term plan for fire protection within the County is being explored, including the possibility of a countywide special district.

Economic development efforts are critical to the County. Permit streamlining is being explored as one strategy to expand our growing economic development efforts.

THE IDEAL CANDIDATE

The Board of Supervisors is seeking a professional leader who will provide clear direction and appropriately delegate to Department Heads and staff. The selected candidate will possess the ability to gain the confidence of the Board and earn the respect of the Department Heads. The new Chief Administrative Officer (CAO) should be team oriented and take a collaborative approach to managing the organization.

The Board of Supervisors desires a leader who is pragmatic and flexible and who provides clear recommendations but also, when necessary, develops options. The ability to say “no” while offering alternative solutions to issues will be valued in the selected candidate.

The CAO should take direction from a majority of the Board yet respect Board Members’ roles within their districts and as leaders in the County. The CAO is expected to keep all the Board Members equally well informed through frequent updates, and should view his/her primary role as assisting the Board in achieving their goals.

The new CAO should possess the highest level of integrity and honesty and should be politically astute yet apolitical. In addition, general knowledge of County operations including land use, economic development, regulatory roles, intergovernmental relations, labor/employee relation and social services will be key.

The Board is looking for candidates who will be engaged in the community and motivated to make a long-term commitment to County service. Candidates with extensive knowledge and experience leading a similarly sized California county are preferred.



The Board of Supervisors is seeking a person capable of providing clear recommendations but also, when necessary, developing options and alternatives.

EDUCATION AND EXPERIENCE

- ◆ A Bachelor's Degree in public or business administration, political science, or other related fields from an accredited college or university. (Possession of an advanced degree in public administration is desirable.)
- ◆ Six (6) years of increasingly responsible management experience, preferably in public sector administration. Three (3) to five (5) years of the required professional management experience to have been achieved in a public jurisdiction including the direction and supervision of subordinate professional staff, is desirable.

COMPENSATION AND BENEFITS

The salary range for the position is

\$224,074-\$245,279 annually

depending on experience and qualifications

Relocation Assistance

Negotiable up to \$5,000 if the selected candidate is not from the Butte County area.

Car Allowance

\$620/Month

Retirement Plan

2% @ 55 for classic PERS members; 2% @ 62 for new PERS members.

Vacation and Other Leave

Vacation is based on years of service beginning at 15 days per year. 11 paid holidays per year. 12 days of sick leave per year. 10 days of administrative leave per year.

Health, Dental and Vision Insurance

These benefits are provided to the employee and dependents with costs being shared by the County and employee.

APPLICATION AND SELECTION

If you are interested in this excellent career opportunity, please submit your resume and a cover letter to pknorr@buttecounty.net by the position closing date.

Following the closing date, resumes will be screened according to the qualifications listed in this announcement. The most qualified candidates may be invited to participate in the interview process tentatively scheduled as follows:

Filing Deadline:

July 7, 2017

Tentative First Round Interviews:

August 10, 2017

Tentative Finalist Interviews:

August 11, 2017

Anticipated Appointment:

September 12, 2017

Butte County is an Equal Opportunity Employer

Please visit our website at <http://www.buttecounty.net/humanresources> or call Human Resources at 530.538.7651

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