



## **Staff Report**

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RESOLUTION AUTHORIZING THE FIRE CHIEF TO ENTER INTO A RENTAL AGREEMENT WITH BUS AND EQUIPMENT REPAIR OF CALIFORNIA, INC. FOR STORAGE OF FIRE APPARATUS IN FY 2012 AND FOR FY 2013 AT AN AMOUNT NOT TO EXCEED \$42,500.

Honorable President and Board Members:

### **Summary**

With the start of department operations on October 1, 2011, it quickly became apparent that there is inadequate vehicle space in the fire stations. The department has three (3) engines, two (2) trucks, two (2) hazardous materials response units and four (4) light duty vehicles. With only two apparatus bays at each station there is insufficient storage for the equipment. Staff is requesting approval of a purchase order for \$12,500 for FY 2012 (5 months) and \$30,000 for FY 2013 (12 months) in an effort to store the extra apparatus and light vehicles at Bus and Equipment Repair of California, Inc. on Karen Road in Belmont.

### **Background**

With the dissolution of the Belmont-San Carlos Fire Department, the Belmont Fire Department absorbed a significant amount of the rolling stock. The department has three (3) engines, two (2) trucks, two (2) hazardous materials response units and four (4) light duty vehicles. The department has four (4) apparatus bays between both stations for this equipment. The department has tried to store some of the equipment at the corporation yard, but due to space limitations and lack of protected storage for this valuable equipment, it is not prudent to store the equipment at this location.

### **Discussion**

Currently the department has Haz Mat Trailers at the corporation yard and the Battalion Chief's response vehicle is being parked outside at Fire Station 14. This is not the most ideal situation as the parking area at Fire Station 14 is not secure and expensive equipment is being left outside. The department has solicited other agencies to see if there was space available in their fire stations for storage. There is no space available near our agency, specifically San Mateo Fire, CAL Fire or Redwood City Fire Station 20 in Redwood Shores. It is not appropriate for the department to leave the reserve fleet parked outside due to possible vandalism the possibility of equipment missing or failure of the vehicle's ability to operate properly if needed (i.e. the on-board charging systems for starting of the vehicles need to be plugged in if it is not going to be operated regularly).

Bus and Equipment Repair of California, Inc. has been servicing the department's equipment for a number of years. Due to the economic downturn, they have some excess space and have offered the department ½ of their building for storage of fire department equipment. Additionally the department was paying \$500 per month to Public Storage to store Haz Mat response equipment since the dissolution of the department. The Haz Mat equipment can be stored at Bus and Equipment Repair of California, Inc as well. It is important for the department to have easy access and insure that the equipment is plugged in and ready to go. Storage at the corporation did not have enough power available for fire department use. This storage facility provides the department the ability to store all of the reserve apparatus in one location and have all of the frontline equipment in the fire stations for immediate response. Bus and Equipment is a secure building and the department will have access to equipment 24 hours a day.

**Fiscal Impact**

The total cost for this FY is \$12,500 (\$2,500 per month) for storage since February 2012. This is currently in the FY 2012 budget. For FY 2013 the cost is \$30,000, no change in the \$2,500 per month rate. This amount is also contained in the Fire Protection District budget for next FY. It should be noted that \$500 per month is provided as Hazardous Materials Reimbursement from San Mateo County.

**Public Contact**

Posting on Belmont Fire Protection District agenda.

**Recommendation**

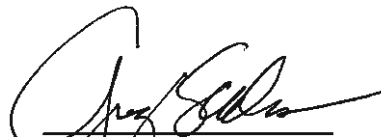
Authorize the Fire Chief to enter into a rental agreement with Bus and Equipment Repair of California, Inc. for storage of Fire Department vehicles and Hazardous Materials equipment storage from February 2012 to June 30, 2012 and for July 2012 thru June 2013 in an amount not to exceed \$42,500, or \$2,500 per month.

**Attachments**

1. Resolution

Respectfully submitted,

  
\_\_\_\_\_  
Douglas Fry  
Fire Chief

  
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Greg Scoles  
Executive Director

**Staff Contact:**

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**BELMONT FIRE PROTECTION DISTRICT RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE FIRE CHIEF TO ENTER INTO A RENTAL AGREEMENT WITH BUS AND EQUIPMENT REPAIR OF CALIFORNIA, INC. FOR STORAGE OF FIRE APPARATUS IN FY 2012 AND FOR FY 2013 IN AN AMOUNT NOT TO EXCEED \$42,500.**

**WHEREAS,** The Belmont Fire Protection District wishes to have all of its fleet and equipment located in its fire stations; and,

**WHEREAS,** The Belmont Fire Protection District at this point in time does not have the appropriate space available to safely house all of its fleet in its fire stations or at the city corporation yard; and,

**WHEREAS,** Bus and Equipment Repair of California, Inc. has space available to store the reserve apparatus and spare hazardous materials response equipment; and,

**WHEREAS,** The monthly cost for storage of the fire department fleet and related equipment is \$2,500 per month, \$500 of which will be paid for out of the Hazardous Materials Response Team reimbursable account in the fire department; and,

**WHEREAS,** The Board of Directors of the Belmont Fire Protection District is supportive of keeping the fleet immediately available and stored in a safe and secure location; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors for the Belmont Fire Protection District authorizes the Fire Chief to enter into a Rental Agreement with Bus and Equipment Repair of California, Inc. for \$12,500 for storage of department vehicles and related equipment since February 2012 thru June 2012 and for FY 2013 (July 2012 – June 3013) for \$30,000. Total amount not to exceed \$42,500 or \$2,500 per month.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Belmont Fire Protection District at its special meeting thereof held on June 12, 2012, by the following vote:

AYES, DIRECTORS: \_\_\_\_\_

NOES, DIRECTORS: \_\_\_\_\_

ABSTAIN, DIRECTORS: \_\_\_\_\_

ABSENT, DIRECTORS: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Belmont Fire Protection District

APPROVED:

\_\_\_\_\_  
President, Belmont Fire Protection District