



CITY OF CERRITOSSM

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AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Bill Ihrke, City Attorney *Bill Ihrke*

DATE: December 8, 2022

SUBJECT: **REVIEW AND CONSIDERATION OF ANNOUNCEMENT OF CITY MANAGER ART GALLUCCI'S RETIREMENT FROM THE CITY OF CERRITOS AND CONSIDERATION OF PROCESS FOR RECRUITMENT OF A NEW CITY MANAGER**

BACKGROUND AND FINDINGS

On December 2, 2022, City Manager Art Gallucci announced his pending retirement from the City of Cerritos after fifty-one (51) years of service (Exhibit 1). City Manager Gallucci's retirement will be effective June 30, 2023.

The purpose of this report is to provide an opportunity for the City Council to review and consider options for recruitment and eventual appointment of a new City Manager. Pursuant to Article V, Section 500, of the Cerritos City Charter:

There shall be a City Manager who shall be the chief administrative officer of the City. In the selection of a City Manager the City Council shall screen all applicants and other qualified persons known by the Council to be available. It shall appoint, by a majority vote, the person that it believes to be the best qualified on the basis of such person's executive and administrative qualifications, with special reference to experience in, or knowledge of, accepted practice in respect to the duties of the office as set forth in this Charter. The City Manager shall serve at the pleasure of the City Council.

No person shall be eligible to receive appointment as City Manager while serving as a member of the City Council nor within one year after such member has ceased to be a member of the City Council.

Subject to the parameters of the City Charter, the City Council has broad discretion as to recruiting and selecting a City Manager, including the process under which a replacement may be selected. City Staff and the City Attorney request input from the Council as to its preference for the process to be followed, including requests for proposals of individuals and recruiting companies that specialize in city management recruitment and selection.

FISCAL IMPACT

While costs of recruitment incurred by the City Attorney's Office are covered under current contract and subject to the adopted City of Cerritos Fiscal Year 2022-23 Comprehensive Annual Financial Plan (City Budget), the City Budget does not currently include a specific appropriation for a City Manager recruitment process.

RECOMMENDATION

It is recommended that the City Council:

1. Discuss options for the conduct and completion of a City Manager recruitment process, with a recommended start date for the new City Manager to be July 1, 2023; and
2. Direct City Staff and the City Attorney to initiate the City Manager recruitment process in accordance with the direction given by the Council; and
3. Direct City Staff and the City Attorney to return to the City Council, as appropriate, to report on the status of the City Manager recruitment process and to obtain Council approval when required by the Cerritos City Charter or Cerritos Municipal Code.

Exhibit List

1. City Manager Art Gallucci Retirement Announcement - Letter



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OFFICE OF THE CITY MANAGER
ART GALLUCCI

December 2, 2022

Dear City Employees:

For the past 51 years, I have had the privilege of working for the City of Cerritos. I have been fortunate to have led the City as City Manager for 31 years (1991). During my tenure, it has been a pleasure to work with outstanding City Councilmembers and dedicated staff members who have worked together to achieve great things in the City for our residents and businesses.

I am announcing that I am retiring from the City of Cerritos on June 30, 2023. As I reflect upon my career, I cannot think of having a more exciting position than the one I have had here. I wish the City only the best and I am convinced that the City will continue to grow and prosper as it has in years past.

Thank you all for all you do for Cerritos. I greatly appreciate you!

Sincerely,

Arthur Gallucci
CITY MANAGER